



Now Hiring: Immigrant and Refugee Accompaniment Associate *Published February 18, 2022*

The Church Council of Greater Seattle seeks a highly-relational, collaborative, community-centered team player proficient in English and Spanish to carry out the primary role in coordinating the behind-the-scenes efforts of CCGS Community Accompaniment Hotline for the organization.

Salary & Benefits:

- Compensation is \$25.00 an hour
- Pro-rated vacation
- Paid sick-time
- Flexibility in scheduling and the opportunity to work remotely

To Apply:

Please upload resume, cover letter, and contact information for 3 references to the following by applying here: <https://forms.gle/jVn2NhrnRLmYF9kq5>

Position closes: March 7, 2022

Expected first day of work: March 14, 2022

Please note that you may disclose any criminal history in the Church Council application or interview phase of the application process. A background check may be conducted for final candidates.

Candidates who have personal experience navigating the U.S. immigration system, are people of color, are part of the LGBTQIA community, and/or have a connection to a faith tradition/congregation/spiritual community are strongly encouraged to apply.

As an Equal Opportunity Employer, the Church Council of Greater Seattle considers applicants for all positions regardless of race, color, religion, creed, gender, national origin, age, disability, marital status, veteran status, sexual orientation, or any other legally protected status.

About The Position:

The position contributes to our role in building collective power with and between congregations and impacted communities, through an anti-racist, faith-rooted community organizing lens. The associate will be responsible for connecting immigrant community members with accompaniment volunteers that are navigating

various immigration and criminal justice related accompaniments. The Accompaniment Associate will be responsible for the development and implementation of internal and external justice for immigrants organizing strategies that engage, and align with the organization's vision, mission, and organizing priorities. The position is temporary through December 31st with the possibility of an extension. This position is part-time, 16 hours a week,

El acompañamiento es la práctica de caminar juntos (o virtualmente), a través de la vida diaria, y en momentos difíciles y de incertidumbre. Acompañando a nuestra gente en la lucha por la dignidad, respeto, y seguridad mientras navegan por sistemas profundamente rotos e inhumanos. Hacemos nuestro mejor esfuerzo para que la comunidad esté segura que aquí hay una comunidad aquí para ellos, que no están solas!

Specific Responsibilities:

1. Acts conscientiously in a role to enhance accompaniments effectiveness toward our community organizing mission.
2. Receive accompaniment requests through the CCGS hotline and record necessary information on our database. Identify, connect, and facilitate matching an accompaniment volunteer and community member.
3. After the accompaniment, solicit and record feedback and ensure all information is accurately recorded in our database.
4. Strategically plan with the Accompaniment Organizer on incorporating feedback to strengthen community relationships and program.
5. Maintain regular communication with the Accompaniment Organizer with at least one-to-one zoom meeting.
6. Manage accompaniment infrastructure tasks such as data entry and translating documents into Spanish
7. Have a high participation in WAISN Accompaniment Subcommittee. Reporting, and actively participating in the future and growth of the accompaniment program.
8. Actively build community relationships with existing and potential partner organizations and impacted immigrant community leaders.
9. Support in creating and placing outreach materials onto the community.
10. Support the Accompaniment Organizer in the preparation of virtual volunteer training and community gatherings.
11. Learn the WAISN/CCGS Accompaniment Training material and support training in presenting the material/program out into communities.

12. Support in strategic & periodic communication with accompaniment volunteers and immigrant community members.
13. Other duties as assigned in collaboration with the Accompaniment Organizer.

In addition, as a staff member of the Church Council you will be expected to:

- Support the goals and outcomes of CCGS vision and mission; including evaluation to improve systems, practices, projects, and strategic development
- Support an organizational mission that is focused on community organizing, rooted in the continued work of being an anti-racist organization
- Contribute to a culture of trusting relationships and collaboration with staff and board to develop and implement a strong organizational structure
- Develop and maintain close working relationships with faith communities and community partners, representing CCGS when necessary.

Qualifications:

- A demonstrated commitment to social and racial justice issues and understanding of challenges facing immigrant communities, communities of color, queer and transgender communities, as well as low-income families.
- Bilingual in English and Spanish. Must be able to speak, write, and read documents in both languages.
- At least 2-3 years of relevant experience working with immigrant communities, communities of color, queer and transgender communities and/or low-moderate income families.
- Comfortable learning and using different technology platforms and tools.
- Highly organized, detail-oriented, able to keep records up-to-date and accurate, and able to manage a variety of projects in a fast-paced environment while maintaining focus on high-level organizational goals.
- Maintain strict confidentiality with sensitive information.
- Relative familiarity with the U.S. immigration system from a community perspective.
- Passion for community-based efforts for immigrant rights.
- Experience working with immigrant communities.
- Ability to hold trust and good rapport between impacted immigrant community members, colleagues at partner organizations, and allied accompaniment volunteers who are mainly connected with local congregations of various religious traditions.
- Candidate shall demonstrate a community-based approach that is anti-racist, grounded in cultural humility, works well with those most-impacted or marginalized, and is LGBTQIA-affirming.
- Ability to work well in a team setting and be self-motivated to work independently on projects.

- Adaptability and understanding of the ever-evolving nature of community-based efforts and the variability of the frequency and timing of accompaniment requests
- Demonstrated ability to build and maintain strong relationships
- Supervision experience: demonstrated ability to work well under supervision and to work as a peer leader
- History of working collaboratively to fulfill mission
- Understands and supports community organizing focus, undergirded by experience and practice
- Self-starter; excellent follow through
- Values-based; capable of flourishing in environment with multiple faith perspectives; enjoys working with faith-based organizations
- Curiosity to learn and grow as a person and as a professional

About The Church Council of Greater Seattle:

The Church Council of Greater Seattle envisions a future when justice is realized, where all people experience liberation, profound peace, expansive equity, and joy-filled human flourishing. The Church Council has its roots in the worldwide ecumenical movement which began to flourish in the early 20th Century. The Seattle Federation of Churches was formed in 1919, and this ultimately became the Church Council of Greater Seattle. Over the years the Council has embraced all denominations and many interfaith partners. It has also developed a distinctly collaborative character to engage in its faithful practice of compassionate solidarity.