

## **Gift Acceptance Policy for the Church Council of Greater Seattle**

1. We welcome gifts of cash, securities, and in-kind goods/services that fill organizational needs. For tangible gifts such as artwork, collectables, and real estate, please contact us immediately so we can bring your offer before the Gift Acceptance Committee.
2. Your interests as a donor have priority over the interests of the Church Council of Greater Seattle in the case that no trust agreement, contract, commitment, or other gift arrangement will be encouraged if it would not be in the donor's best interest.
3. Our policy when we receive securities, and tangible items is not to hold them, but is most often to sell them upon receipt and employ the proceeds into our programs at that time.
4. If you would like to put restrictions on your gift, such as specifying it could only be used for certain activities within our programming, we may need to bring your request before the Gift Acceptance Committee. We place this limitation to help ensure sustainable budgeting on our part for the future. The Church Council of Greater Seattle has a fiduciary duty to spend the money according to the your restrictions or intent. If we cannot comply with a restriction, the gift cannot be accepted.
5. We regret that we are unable to accept gifts if the donor seeks to impose any material restriction or condition that prevents us from freely and effectively employing the contributed assets to meet our mission. There are other factors that may affect our ability to accept a gift such as legal restrictions, potential for harm, and managerial responsibilities.
6. Confirmation of the Church Council of Greater Seattle's tax-exempt status is provided in the form of a letter from the District Director, Internal Revenue Service, U.S. Department of the Treasury. To obtain a copy of this document you may contact the Church Council of Greater Seattle by calling (206) 525-1213.

The Church Council of Greater Seattle's federal tax I.D. number is 91-0460490. The agency's legal name is "Church Council of Greater Seattle."

*For gifts of real estate, please contact us for our separate real estate policy.*

The foregoing Gift Acceptance Policy was adopted by the Board of Directors of the Church Council of Greater Seattle, at a meeting held on the 23rd day of October 2012.

By The Rev. M. Christopher Boyer, President of the Board.